

# Las Vegas Chapter CSI Board Meeting Minutes

## February 12, 2008

Subject: Las Vegas Chapter CSI, Board Meeting  
Date: Tuesday, February 12, 2008  
Location: Las Vegas Social Club at Main Street Station

### **February Board Meeting Attendees:**

Michelle Merillat, CSI, CDT  
Joe Morales, CSI  
Karen Newcomer, CSI, CDT  
Craig Clark, CSI  
Judith Gordon, CSI  
John Morrison, CSI, CDT  
~~Robin Caulfield, CSI~~  
Jenny Simpliciano, CSI, CDT  
Len Harding, CSI, CDT, LEED-AP  
James Highgate, CSI

Meeting called to order at 4:35 p.m. by Michelle Merillat

### **Reports:**

Secretary's Report: January minutes submitted and approved by executive board  
Treasurer's Report: February report submitted  
Membership Report: Roster updates submitted  
House Report:  
Awards Report: Report submitted

### **Opening comments:**

- Sign-up sheet for CSILV shirts to be included in newsletter

### **Old Business:**

- Work on increasing current member attendance and new member generation – board members to call 10 people each in January as a member campaign in conjunction with membership committee. Gail Ward to provide more VIP passes. Will continue contacting prospective members in March. Explore other publications for generation of members – possibilities are: USGBC, AIA Forum, Construction Notebook
- CSI to pursue other certifications / hold classes for: CCS, CCA, CCPR? Should we have article in newsletter? Need to contact certification chair for qualified people to hold classes. Also will announce on the website and in the newsletter.
- Need to make list of concerns to report to institute: complaints, difficulties, etc.
- Need ideas for construction site tours: CCSD, World Market Center, Echelon, Timet, Sierra Metals, Cadillac Stone are options.
- Proposal to host CSILV website and e-mail addresses for board by James Highgate was submitted. Motion to accept proposal and web hosting for the period of March 1<sup>st</sup> 2008 to June 30<sup>th</sup> 2009 was made by John Morrison and seconded by Judith Gordon. Motion passes unanimously. At the end of the initial term, a renewal option will be available for the next fiscal year.
- Newsletter submittals still needed by all membership. Submit to Tom for inclusion in newsletter. Need to make newsletter a priority.
- Budget reports are needed from each committee chair prior to executive board meeting. E-mail to Judith – contact info on membership page of CSILV website.

- Committee reports due by the first Thursday of the month for the executive board meeting.
- Executive Board to review and make any recommendations to the current by-laws.
- Phoenix to host SW Regional CSI conference in April 24-26<sup>th</sup>, 2008 in Tempe AZ – Need to push regional conference to members. Committee chairs and board members are to report if they will attend by the March 11, 2008 board meeting. Article will be forthcoming in the CSILV newsletter.
- National Convention “Construct 2008” – we need a strong committee to help on this convention. Lee Beil to Chair. Further discussion scheduled for March meeting.
  - Delineate items needed by CSILV to host National CSI Convention
  - Bowling at Texas Station: Date: Tuesday June 3, 2008 – Need to send out flyer to Institute and try to get national sponsorships.
  - Do we have CSI LV shirt sales for Construct 2008 convention? Sources include T-shirts Nevada, Sportco, Eagle – need samples to review and approve.
  - No spouse lounge at national convention
  - 2008 national convention student activities: Springs Preserve, City Center Presentation and Social Gathering. Tour is on Wednesday, June 4<sup>th</sup>
  - Hard hats at national convention? Design ideas? Need hard hat budget & ideas. Lee Beil to research. Will Perini sponsor?

**New Business:**

- Nominations for officers to be announced in the newsletter and was announced at the February meeting.
- Need to fill chair position for Events Planning and Industry.
- Student scholarship forms are out – due back in April.
- LEED: Next workshop on February 23<sup>rd</sup> at Codale Electric. Topic is Sustainable Sites.
- Awards banquet location – ?
- Add additional members to House committee?
- Separate sign-in sheet for guests to follow up with potential members. Judith started list on January 8<sup>th</sup>, 2008. Need to add address / contact info line to sign-up sheet & location for business cards.
- Casino crawl along monorail route – date to be determined at March meeting

**Closing Comments:**

- 

Michelle moves to adjourn meeting at 5:25 pm.

**Committee Reports :**

Events Planning –

House: Chris Thompson, CSI –

Education: Len Harding, CSI, CDT, LEED-AP - Report submitted for February

Newsletter: Tom Geserick, CSI-I

Electronic Communication: James Highgate

Website: James Highgate

Awards: Joe Morales, CSI –

Certification: Tonia Sulick, CSI, CDT, MAI

Audit / Finance: Karen Newcomer, CSI, CDT

Membership: David Pierce, CSI, CDT -

Programs: Jerry Simmons, CSI-S, CDT –

Public Relations: –

Scholarship Foundation: Roland Wisdom, CSI, CCCA

Tabletops: Michelle Merillat, CSI

Community Service: John Morrison, CSI, CDT

Technical: Lee Beil, FCSI, CCCA

Student Affiliate: Jerry Vielma, CSI  
Fundraising / Bowling: Chuck James, CSI, CCCA  
Archives: Gale Ward, CSI, CCCA  
Historian: Carol Coleman, FCSI, CDT