

Las Vegas Chapter CSI Board Meeting Minutes

March 11, 2008

Subject: Las Vegas Chapter CSI, Board Meeting

Date: Tuesday, March 11, 2008

Location: Las Vegas Social Club at Main Street Station

March Executive Board Meeting Attendees:

Michelle Merillat, CSI, CDT

Joe Morales, CSI

Karen Newcomer, CSI, CDT

Craig Clark, CSI

Judith Gordon, CSI

John Morrison, CSI, CDT

~~Robin Caulfield, CSI~~

~~Jenny Simpliciano, CSI, CDT~~

Len Harding, CSI, CDT, LEED-AP

Meeting called to order at 4:45 p.m. by Michelle Merillat

Reports:

Secretary's Report: February minutes submitted and approved at executive board meeting

Treasurer's Report: March report submitted

Membership Report:

House Report: Report Submitted

Awards Report: Report Submitted

Opening comments:

- Sign-up sheet for CSILV shirts to be included in April newsletter.
- Need to work on attendance at meetings and increasing membership.
- Need new member ideas to increase enrollment.
- Discuss construction site tours further and finalize locations.
- Awards Banquet: require power & projector for presentation during meeting. Need to set price for attending and send out flyer. Preliminary pricing is \$35 for members and \$45 for non-members.
- Nominations for CSI board positions will close March 24th.
- Written reports from committee chairs are requested along with electronic format.
- Need sign-up sheet in electronic format and prints available for meetings.

Old Business:

- Work on increasing current member attendance and new member generation – board members to call 10 people each as an ongoing member campaign in conjunction with membership committee. Gail Ward to provide more VIP passes. Will continue contacting prospective members in March and April. Explore other publications for generation of members – possibilities are: USGBC, AIA Forum, Construction Notebook
- CSI to pursue other certifications / hold classes for: CCS, CCA, CCPR? Should we have article in newsletter? Need to contact certification chair for qualified people to hold classes. Also will announce on the website and in the newsletter.
- Need to make list of concerns to report to institute: complaints, difficulties, etc. Items include: December and January checks from National CSI and current CSI-LV membership list is incorrect.
- Need ideas for construction site tours: CCSD, World Market Center, Echelon, Timet, Sierra Metals, Cadillac Stone are options.

- Newsletter submittals still needed by all membership. Submit to Tom for inclusion in newsletter. Need to make newsletter a priority. Articles due by March 19th in order to publish by March 24th.
- Budget reports are needed from each committee chair prior to executive board meeting. E-mail to Judith – contact info on membership page of CSILV website.
- Committee reports due by the first Thursday of the month for the executive board meeting.
- Executive Board to review and make any recommendations to the current by-laws.
- Phoenix to host SW Regional CSI conference in April 24-26th, 2008 in Tempe AZ – Need to push regional conference to members. Committee chairs and board members are to report if they will attend by the March 11, 2008 board meeting. Rooms for participants will need to be booked by 3-20-08 and participant forms will need to be filled out. Article will be forthcoming in the CSILV newsletter. Joe will rent a van for transportation during the convention.

New Business:

- Nominations for CSI-LV officers election
- National Convention “Construct 2008” – we need a strong committee to help on this convention. Lee Beil to Chair. Further discussion scheduled for March meeting.
 - Delineate items needed by CSILV to host National CSI Convention
 - Bowling at Texas Station: Date: Tuesday June 3, 2008 – Need to send out flyer to Institute and try to get national sponsorships.
 - Do we have CSI LV shirt sales for Construct 2008 convention? Sources include T-shirts Nevada, Sportco, Eagle – need samples to review and approve.
 - No spouse lounge at national convention
 - 2008 national convention student activities: Springs Preserve, City Center Presentation and Social Gathering. Tour is on Thursday, June 5th
 - Hard hats at national convention? Design ideas? Need hard hat budget & ideas. Lee Beil to research. Will Perini sponsor?
 - Need Delegate and CSILV chapter booth volunteers. We need at least 2 volunteers from the host chapter for the delegate booth, and several for the chapter booth.
- Nominations for officers to be announced in the newsletter and was announced at the February and March meetings.
- Need to fill chair position for Events Planning and Public Relations.
- Add additional members to House committee?
- Student scholarship forms are out – due back in April.
- LEED: Next workshop will be at 9am on April 12th at Codale Electric. Topic will be a review of LEED submittals and Sustainable Sites credits and a presentation of Water Efficiency and Innovation and Design credits
- Awards banquet location is at the Golden Nugget at the June meeting. Further discussion to take place at the March full board meeting
- Separate sign-in sheet for guests to follow up with potential members. Judith started list on January 8th, 2008. Need to add address / contact info line to sign-up sheet & location for business cards. Chris to provide, research ability to transfer to Excel format for computer records.
- Casino crawl along monorail route will be on April 12th starting at 4:30 pm at the MGM Monorail Station.

Closing Comments:

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Michelle moves to adjourn meeting at 5:52 pm.

Committee Reports :

Events Planning –

House: Chris Thompson, CSI –

Education: Len Harding, CSI, CDT, LEED-AP - Report submitted for February

Newsletter: Tom Geserick, CSI-I

Electronic Communication: James Highgate

Website: James Highgate

Awards: Joe Morales, CSI –

Certification: Tonia Sulick, CSI, CDT, MAI

Audit / Finance: Karen Newcomer, CSI, CDT

Membership: David Pierce, CSI, CDT -

Programs: Jerry Simmons, CSI-S, CDT –

Public Relations: –

Scholarship Foundation: Roland Wisdom, CSI, CCCA

Tabletops: Michelle Merillat, CSI

Community Service: John Morrison, CSI, CDT

Technical: Lee Beil, FCSI, CCCA

Student Affiliate: Jerry Vielma, CSI

Fundraising / Bowling: Chuck James, CSI, CCCA

Archives: Gale Ward, CSI, CCCA

Historian: Carol Coleman, FCSI, CDT