

# **LAS VEGAS CHAPTER MEETING MINUTES**

**DATE OF MEETING**      February 13, 2007

**SUBJECT**                      Board Meeting

**LOCATION**                      Main Street Station Social Club

<b>ATTENDEES</b>	Robin Caulfield	President
	Kelle Heming	Secretary
	John Morrison	Professional Director, HFH
	Pat Deputy	Industry Director
	Joe Morales	Vice President
	Michelle Merillat	1 <sup>st</sup> Vice President
	Rosalie Gladwin	Public Relations
	Jerry Vielma	Education
	Fred Meeske	Treasurer

**CALLED TO ORDER**      4:15 pm

- **Secretary's Report:** Need to get last months notes from Robin Caulfield.
- **Treasurer's Report:** We have approx \$41,000 in account. Fred is going to do the banking on line. Robin to give Fred the key for the mailbox.
- **Programs:** No report
- **Awards:** Lee's Fellowship was submitted – we should find out in March. KHS & S to sponsor project awards again.
- **Fundraising:** No report
- **Table Tops:** Kathy Burosky to have table top
- **Membership:** 144 members. Michelle to put together parameters for the project awards. Need someone in charge of putting awards banquet together (roughly \$65 per person – 2<sup>nd</sup> Tuesday in June)
- **Newsletter:** No report
- **Electronic Communication:** Pat is frustrated on not knowing everyone's contact info. We need to figure out how to make this better.
- **Website:** Need a chair.
- **Advertising:** Need Chair
- **Public Relations:** Rosalie notified all publications of meeting.
- **Certification:** No report
- **Student Affiliate:** No report
- **Technical:** No report. No report
- **Education:** Robin to get Region Education Chair info to Jerry so he has some guidance.
- **Audit/Finance:** No report
- **House:** No report
- **Archives:** No report.
- **Historian:** No report

- **Community Service: February 24<sup>th</sup> 8am at Habitat for Humanity 15 people volunteered**
- **SLRP: Need chair**
- **Nominations: No report**
- **Foundation: No report**

**OLD Business**

- **LV hosting Southwest Region? 2008 Pat, Michelle, Fred to help – Joe Morales to chair**
- **Fred sent Institute our dues schedule**

**NEW Business**

- **New member orientation – tabled**
- **Website/Fees – Michelle presented the board with proposals from Deka and Jerry. Pat made a motion to have Michelle and Robin work with Jerry to do the website up to a fee of \$80.00 per month excluding the webhosting fee and domain name fees. Joe seconded the motion, all in favor – motion passed. Jerry's fee should run approx \$50 per month. \$29.97 per quarter for the web hosting. Michelle to check and see how much for the domain name.**

**ADJOURNED            5:30 pm.**